

**Anchorage Middletown Fire & EMS
BOARD OF TRUSTEES/ 108 Urton Lane
April 16, 2024
Minutes**

I. Opening

- a. Chairperson Kyle Galloway called the meeting of the Board to order at 4:39 pm. at AMFEMS Station #1. The trustees present were Andy Downes, Rick Dattilo, Thomas Wobbe, Jon Jarrel and Linda Oliver. Also in attendance were Chief Kevin Tyler, Major Wolfe, Deputy Chief Sutt, Major Maddux, Deputy Chief Michel, Deputy Chief Brooks, Major Schewe, Captain Durtche, Sergeant Justice, guest survivor James Spurgeon, Pam Henehan as well as 7 others via Zoom, Shannon Ran as recorder and Bryan Dillon, general legal counsel to the Board.

II. Approval of Minutes

Regular Meeting – March 19, 2024

- a. The minutes for the March 19th meeting were included in the April board package. Motion by Rick Dattilo to approve the minutes, second by Andy Downes . The motion passed unanimously.

III. Financial Reports

- a. Financial Statement: Period Ending March 31, 2024
Thomas Wobbe reviewed financials and entertained questions.

IV. Expenditure Requests

Nothing currently

V. Surplus Equipment

Nothing currently.

VI. Chief's Reports - Chief Groody reported on the storm response for the Prospect area.

PVA taxes are lagging due to the system. PVA tax for Jefferson County went up 4.2% and Oldham went up 19%. Entertained questions.

- a. **Executive Assistant- Deputy Chief Tyler** reported on behalf of Tonya, Academy process in in full swing, we have held 3 written testing dates, and multiple CPAT testing dates as well. Interviews are scheduled to start April 30th, with a projected academy start dates of July 15th. Fleet Coordinator Autum Offutt was hired. Fire Inspector III interviewing will start soon.

Human Resources- Tonya Smith- Was unable to attend.

Health & Safety- Major Maddux – reported on the information that was in the March packet and entertained questions.

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- b. **EMS Administration- Deputy Chief Brooks** reported on the EMS information that was in the March packet and entertained questions. Also told the survival story of guest James Spurgeon from the use of the Lucas Device, and the rapid response of AMFEMS, and hospital staff. Mr. Spurgeon spoke about his as well and thanked everyone.
- c. **FIRE Operations- Deputy Chief Goolsby, Kruer, & Sutt** –Deputy Chief Sutt reported the monthly operation numbers and entertained questions. He also reported that the PGA is in 27 days.

Special Operations- Deputy Chef Kent Kruer- Unable to attend.

Hazmat Operations- Major Brad Oser – Unable to attend.

- d. **Logistics – Deputy Chief Joe Wolfe-** introduced the new fleet coordinator, Autumn Offutt, and gave her background. He also gave the updates on the quads repairs, and outstanding issues with current fleet. Concerning facilities, we are working on improvements, and facelifts at the stations.

Facilities & IT- Rob Miller- Unable to attend.

Fleet Services- Autumn Offutt

- e. **Planning/Community Risk- Deputy Chief Michel** reported that we have submitted 2 grants – 1 FEMA Safer Grant, and the other is for fire prevention community projects.

Fire Marshal Office- Major Hanson- Reported the activity the fire marshal's office has had so far to get PGA up and running and the presence they will have during the event.

PIO- J. Yuodis – Chief Michel reported on his behalf, that we have two new podcasts out since the last meeting.

VII. Old Business

VIII. New Business

- a. Approval of the Fire & Training Captain Promotional list.
Motion to approve the Promotional list by Andy Downes and seconded by Rick Dattilo. The motion passed unanimously.

b. Revision of the Job Descriptions for the rank of Captain. Motions to approve the job descriptions with the removing of wording to meet the minimum requirements of the previous rank by Rick Dattilo and Seconded by Andy Downes. Motion passed unanimously.

IX. Open Forum

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X. Executive Session

Motion to enter executive session at 5:46p, pm by Andy Downes and seconded by Rick Dattilo, to discuss legal and personnel matters pursuant to KRS 61.810(1)(c) and (f) .
The motion passed unanimously.

Returned from Executive session at 6:30 pm with no action taken.

XI. Motion to Adjourn

Motion to adjourn at 6:35 pm. by Andy Downes, second by Rick Dattilo. The motion passed unanimously.

Shannon F. Ran
Executive Administrative Assistant
Recording Secretary for the Board

*Supporting documents are available by request through the Fire Protection District.