

**Anchorage Middletown Fire & EMS
BOARD OF TRUSTEES/ 108 Urton Lane
February 20, 2024
Minutes**

I. Opening

- a. Chairperson Kyle Galloway called the meeting of the Board to order at 4:32 pm. at AMFEMS Station #1. The trustees present were Andy Downes, Rick Dattilo, Thomas Wobbe and Linda Oliver . Also in attendance were Chief Kevin Tyler, , Major Wolfe, Deputy Chief Goolsby, Tonya Smith, Rob Miller, Major Maddux, Deputy Chief Michel, Deputy Chief Brooks. And Pam Henehan as well as 7 others via Zoom, Shannon Ran as recorder and Bryan Dillon, general legal counsel to the Board.

II. Approval of Minutes

Regular Meeting – January 24, 2024

- a. The minutes for January 24th were included in the February board package. Motion by Rick Dattilo to approve the minutes, second by Andy Downes . The motion passed unanimously.

III. Financial Reports

- a. Financial Statement: Period Ending January 31, 224
Thomas Wobbe reviewed financials and entertained questions.

IV. Expenditure Requests

Nothing currently

V. Surplus Equipment

Nothing currently.

VI. Chief's Reports - Chief Groody reported on Station 38 (Featherbell Blvd) bond, as well as giving updates on the three T bills and entertained questions.

- a. **Executive Assistant- Deputy Chief Tyler** had nothing new to report but had items to discuss during the executive session.
- b. **EMS Administration- Deputy Chief Brooks** reported that the EMS information was in the February packet and entertained questions.
- c. **FIRE Operations- Deputy Chief Goolsby, Kruer, & Sutt** –Deputy Chief Goolsby reported the monthly operation numbers and entertained questions.
- d. **Logistics – Deputy Chief Joe Wolfe** reported on the Fleet and the issues that have been raised again with the quad, and it is back in the shop for the same repairs.
Facilities, we are working on improvements, and facelifts are the stations.

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- e. **Special Operations – Deputy Chief Kruer** reported that the drone replacement was received back from the manufacturer. Entertained and answered questions about upcoming training.
- f. **Hazmat Operations- Major Oser** was not present.
- g. **Planning/Community Risk- Deputy Chief Michel** reported that we received a partial payment from FEMA for the covid reimbursement. We are still waiting for the appeal for the other part.
- h. **Health & Safety- Major Maddux** reported that we have 3 workers comp claims, and we have had 3 vehicle accidents.
- i. **Human Resources – T. Smith** reported that the dates for CPAT testing have been completed. The fleet coordinator job posting has been closed and we had 51 applicants apply. Academy applications are still open until March 14th, and we currently have 141 applicates.
- j. **PIO- J. Yuodis** – Chief Michel reported on his behalf, that we have two new podcasts out since last meeting.

VII. Old Business

- a. **Middletown Occupation Tax**
Chief Groody reported that he attended the Middletown Council meeting and spoke to them about getting the department exempted from the occupational tax, but it does not look like we will be exempted. HR/Payroll will be working on how to properly withhold the tax for the personnel who work at Station 31 (Urton).

Chairperson Kyle Galloway made Thomas Galloway acting Chairperson and Linda Oliver acting secretary to execute documents concerning the sale of the Factory Lane property.

VIII. New Business

- a. **Approve the resolutions of the Fire and EMS Battalion Chief Promotion List**
Motion to approve the resolution of the Fire and EMS Battalion Chief Promotion list by Andy Downes and seconded by Rick Dattilo. Motion passed unanimously.
- b. **Sale of Factory Lane Property (13012 Factory Lane).**
Motion by Andy Downes to approve the sale of the Factory Lane Property and authorize Chief Groody to execute all necessary documents, , seconded by Linda Oliver. Motion passed unanimously.

IX. Open Forum

Linda commended the department for such an awesome academy graduation for the class of 23-04, and would encourage everyone to attend the next one.

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X. Executive Session

Motion to enter executive session at 5:09 pm by Rick Dattilo and seconded by Linda Oliver, to discuss personnel and Legal matters pursuant to KRS 61.810(1)(f) and KRS61.810(1)(c). The motion passed unanimously.

Returned from Executive session at 5:30 pm with no action taken.

Motion by Andy Downes to approve the exception to the leave policy to allow the Firefighter requested 90 days leave of absence, seconded by Linda Oliver. The motion passed unanimously.

XI. Motion to Adjourn

Motion to adjourn at 5:31 pm. by Thomas Wobbe , second by Linda Oliver.
Motion passed unanimously.

Shannon F. Ran
Executive Administrative Assistant
Recording Secretary for the Board

*Supporting documents are available by request through the Fire Protection District.